



JOIN THE RANKS OF VOLUNTEERS WHO GIVE FREE TAX PREPARATION ASSISTANCE TO FAMILIES IN NEED.

- >>> No tax or legal experience needed
- >>> Volunteer opportunities include: tax preparer, greeter, site assistant or translator
- >>> All necessary training provided
- >>> Regional sites available



- **15 sites in Chicago and the suburbs**
 - Weeknight (5:30-10pm) & Saturday (10am-3pm) hrs. available
 - Volunteers remain at same site throughout tax season
- **Training**
 - 2 1.5-hour online courses
 - 2 3-hour classroom sessions (evenings & Saturdays)
 - Online ethics training
 - Classroom trainings held in January at each volunteer site
- **Seasonal commitment** – 20+ hour commitment during tax season
- **Must be 18+ to be a tax preparer** – 16+ can assist at a tax site
- **Additional Skills**
 - Basic computer proficiency
 - Bilingual in Spanish is helpful but not required
- **Volunteer Sites**
 - Auburn Gresham, Lawndale, Loop, Pilsen, Quad Communities, Uptown, Aurora, Elgin, Harvey, Joliet, Waukegan and Springfield

TO VOLUNTEER, PLEASE VISIT ECONOMICPROGRESS.ORG/VOLUNTEER. CLICK “REGISTER/LOGIN” TO SIGN UP. YOU CAN MANAGE YOUR TRAININGS AND VOLUNTEER SESSIONS ONLINE. QUESTIONS? CONTACT 312.630.0288 OR VOLUNTEER@ECONOMICPROGRESS.ORG.

GIVE. ADVOCATE. VOLUNTEER.
LIVE UNITED  **LIVEUNITEDchicago.org**



- **12 sites in Chicago and 6 in the suburbs**
 - Weeknight (5:30-9pm) & Saturday (8am-12:30pm) hrs. available
 - Chicago volunteers meet at 111 West Monroe on Saturdays to be bused to sites with the greatest need or may make individual arrangements to go directly to a specific site
- **Training**
 - 1 3-hour training for tax preparers; less for site assistants
 - 6:00pm weekday trainings; Saturday trainings offered in January
 - Groups (15+) may be offered private trainings at their company site
- **Seasonal commitment**
 - 3+ sessions (3.5-4.5 hours each) during tax season
 - Jr. high and high school students welcome as site assistants, translators and greeters
- **Additional Skills**
 - Bilingual in Spanish or Polish is helpful but not required
- **Volunteer Sites**
 - Aurora, Chicago, Cicero, Downers Grove, Melrose Park, Plainfield and Waukegan

TO VOLUNTEER, PLEASE VISIT GOLADDERUP.ORG, CLICK “VOLUNTEER” TAB. CLICK “REGISTER” TO SIGN UP. YOU CAN MANAGE YOUR TRAININGS AND VOLUNTEER SESSIONS ONLINE. QUESTIONS? CONTACT SUZANNAH PARK AT 312.466.0771 OR SPARK@GOLADDERUP.ORG.

IN 2011, CENTER FOR ECONOMIC PROGRESS AND LADDER UP WORKED WITH **2,300** VOLUNTEERS TO FILE MORE THAN **23,000** TAX FORMS, SECURING **\$50 MILLION** IN TAX REFUNDS TO LOWER-INCOME FAMILIES AND COMMUNITIES THROUGHOUT THE CHICAGO AREA.